

Independent Commission Against Corruption

Job Specification

- Post** : Corruption Prevention Officer, Community Relations
- Division** : Corruption Prevention and Education – (Community Relations Branch)
- Report To** : Director, CPED
- Qualifications** : By selection from among:

holders of a Degree in Communication or Community/Public Relations or Education or Sociology or Psychology from a recognized institution or an alternative qualification acceptable to the Commission

Or

Public officers holding a Diploma with five years' relevant working experience in the field of either Communication or Community/Public Relations or Education or Sociology or Psychology from a recognized institution or an alternative qualification acceptable to the Commission

- Desirable Skills & Abilities:** *Teaching skills.*
Listening and communicating skills.
Public relations and interpersonal skills.
Highly reliable.
IT knowledge.

Duties & Responsibilities :

1. To prepare and act as facilitator in lectures and seminars for the education of the public against the evils and the avoidance of corruption
2. To facilitate the conduct of public campaigns on the dangers of corruption
3. To prepare brochures and posters and to ensure distribution of same for fostering public support in combating corruption and for instilling awareness in eradicating corruption
4. To educate children on the dangers of corruption.

5. To communicate the channels of complaints and enquiries to the public.
6. To explain to the public the role of the Commission and to persuade the public that the Commission has embarked on the real fight against corruption.
7. To prepare report on outcome of public awareness campaigns.
8. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Corruption Prevention Officer, Community Relations in the roles ascribed to him