

Independent Commission Against Corruption

Job Specification

- Post** : Principal Legal Adviser
- Division** : Legal
- Report To** : Deputy Chief Legal Adviser
- Qualifications** : Barrister at Law with at least three years' Standing at the Bar or Attorney-at-Law with at least three years' experience.
- Experience in Criminal Law, Civil Law and Administrative and Constitutional Law or Prosecution will be an advantage.
- Competencies** : *Professionalism: Drafting skills in legal documents and legislative instruments; ability to work on different legal issues at one time; ability to work under pressure and apply good judgment in decision making; ability to negotiate skillfully. Understanding of anti-corruption and anti-money laundering laws will be an advantage.*
- Communication: Ability to communicate effectively. Computer skills will be an advantage.*
- Teamwork: Ability to work in a team.*
- Leadership: Have strong managerial and supervisory skills.*
- Managing Performance: Ability to establish priorities in the Legal Division; to delegate appropriate responsibilities to Senior Legal Advisers and Legal Advisers; and to coordinate and supervise their work.*
- Duties & Responsibilities :**
1. To assist the Deputy Chief Legal Adviser in the performance of his duties.
 2. To tender legal advice to the ICAC, its Advisory and Review Committees as well as on issues related to investigation into corruption and money laundering.
 3. To have overall supervision of the Senior Legal Advisers and Legal Advisers.
 4. To assist in the training of Investigators and other officers on general legal issues relating to corruption, money laundering and prosecution in general.
 5. To liaise with the Director of Public Prosecutions under the supervision of the Deputy Chief Legal Adviser.

6. To assist in criminal, civil or any other public law proceedings to which the Commission is or may be a party to, and in the prosecution of offences under the Prevention of Corruption Act and the Financial Intelligence and Anti-Money Laundering Act 2002 (as amended).
7. To undertake research and draft legal opinions on issues relating to the activities of the Commission.
8. To draft model codes of conduct and advise public bodies as to the adoption of such code of conduct as may be suited to such bodies.
9. To appear in court and conduct court cases.
10. To monitor current legislative and administrative practices.
11. To advise on such legislative reforms as may be necessary to foster the elimination of acts of corruption.
12. To execute any request for assistance referred to it by the FIU.
13. To prepare briefs for Court and cases involving procedural and evidential aspects of investigation cases.
14. To assist the Deputy Chief Legal Adviser in the Legal Documentation Unit.
15. To assist in the preparation and vetting of any legal instruments and to vet any press communication prepared by the Press Unit.
16. To assist in the preparation of estimates for the Legal Division.
17. To perform such other duties as may be assigned.